



## APPLICATION FORM (Tutor)

<b>Notes for Applicants:(注意事項)</b>											
1. Please complete every item in <b>BLOCK LETTER</b> (請用正楷填寫各項)											
2. Please ensure that all information is accurate and complete (請正確地填寫申請表)											
3. The information provided will be used for recruitment only, and not to be returned. (申請人所提供的資料,將用於招聘事宜並不會退還給申請者)											
Position Apply 申請職位					Recent Photo						
Name in English (英文姓名)			Name in Chinese (中文姓名)								
Date of Birth(dd/mm/yyyy) 出生日期			Age 年齡							Male <input type="checkbox"/> Female <input type="checkbox"/> 男 女	
H.K.I.D./Passport No. 身份証或護照號碼			Nationality 國籍及籍貫								
Place of Birth 出生地點			Religion 宗教								
Telephone No.(Home) 家居電話號碼			Office/Date time contact No. 日間聯絡電話								
Address 住址											
Marital Status 婚姻狀況 單身 Single <input type="checkbox"/> 已婚 Married <input type="checkbox"/>											
								e-mail 電郵			
<b>Spoken 語言</b>											
<b>English 英文</b>		<b>Cantonese 廣東話</b>		<b>Mandarin 普通話</b>		<b>Japanese 日本話</b>		<b>Written 書寫</b>			
Good 好 <input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		Good 好 <input type="checkbox"/>			
Fair 可以 <input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		Fair 可以 <input type="checkbox"/>			
Poor 略懂 <input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		Poor 略懂 <input type="checkbox"/>			
<b>Others 其他</b>											
<b>Education and Academic Qualifications (in chronological order)教育程度</b>											
Date (mm/yy) (月/年)		Schools, Colleges, Universities, etc. Attended 學校, 書院, 大學, 其他					Classes Attended 級別	Cert./Dip./Degree 證書/文憑/學位			Verified
From 由	To 至										
<b>Other Qualifications (in chronological order) 其他資歷</b>											
Year 年		Organization 機構			Course 課程			Cert./Dip./Degree 證書/文憑/學位			Verified

[請轉下頁] P.T.O

CONFIDENTIAL

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柏斯琴行  
PARSONS MUSIC

Working Experience (in chronological order) 工作經驗			
From 由	To 至	Name of Organization & Telephone 機構名稱及電話	
Title 職位	Full time Part time	Major Responsibilities 主要職務	
Reasons of Resignation 離職原因			
From 由	To 至	Name of Organization & Telephone 機構名稱及電話	
Title 職位	Full time Part time	Major Responsibilities 主要職務	
Reasons of Resignation 離職原因			
From 由	To 至	Name of Organization & Telephone 機構名稱及電話	
Title 職位	Full time Part time	Major Responsibilities 主要職務	
Reasons of Resignation 離職原因			
From 由	To 至	Name of Organization & Telephone 機構名稱及電話	
Title 職位	Full time Part time	Major Responsibilities 主要職務	
Reasons of Resignation 離職原因			
			合共工作年資 年
			<b>Total Working Experience</b> Years

Available Teaching Time (可教授時間)					
Mon (一)	<input type="checkbox"/>	A.M. (上午) _____ - _____	P.M. (下午) _____ - _____	Whole day (全日)	<input type="checkbox"/>
Tue (二)	<input type="checkbox"/>	A.M. (上午) _____ - _____	P.M. (下午) _____ - _____	Whole day (全日)	<input type="checkbox"/>
Wed (三)	<input type="checkbox"/>	A.M. (上午) _____ - _____	P.M. (下午) _____ - _____	Whole day (全日)	<input type="checkbox"/>
Thu (四)	<input type="checkbox"/>	A.M. (上午) _____ - _____	P.M. (下午) _____ - _____	Whole day (全日)	<input type="checkbox"/>
Fri (五)	<input type="checkbox"/>	A.M. (上午) _____ - _____	P.M. (下午) _____ - _____	Whole day (全日)	<input type="checkbox"/>
Sat (六)	<input type="checkbox"/>	A.M. (上午) _____ - _____	P.M. (下午) _____ - _____	Whole day (全日)	<input type="checkbox"/>
Sun (日)	<input type="checkbox"/>	A.M. (上午) _____ - _____	P.M. (下午) _____ - _____	Whole day (全日)	<input type="checkbox"/>

Questions	
How did you know we have vacancy? 從何得知以上空缺	<input type="checkbox"/> Branches 分行 <input type="checkbox"/> Advertisement 廣告 <input type="checkbox"/> Labour Dept./Retraining Board 勞工處/再培訓局 <input type="checkbox"/> Website 網頁 <input type="checkbox"/> University Career Centre (JUJIS) 大學就業輔導中心 <input type="checkbox"/> Referral: Referred by ( ) Relationship ( ) 介紹人 ( ) 關係 ( )
Have you ever served in Parsons Music Limited? 曾否於本機構服務過	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
If yes, please fill in Dept 如是者, 請填寫部門	Title 職位, and Period of Service: From 及 服務時段 To 由 至
I declare that the information given above is correct and complete to the best of my knowledge and belief, and I understand that any wilful mis-statement will render myself liable to immediate dismissal, if engaged. 本人聲明以上資料均為正確無誤, 並本人明白倘若故意虛報或隱瞞事實, 即使已獲聘用亦可能遭解僱	
Date Available 到職日期	Applicant's Signature 申請人簽署
	Date 日期